



VILLAGE OF BURR RIDGE

PROCEDURES FOR BUILDING PERMIT

Home Occupations

The Village of Burr Ridge Zoning defines a home occupation as follows:

An occupation, profession, activity or use engaged in by the occupant of a dwelling which is clearly an incidental and secondary use of a residential dwelling unit for dwelling purposes and complies with the requirements for Home Occupations contained in Section IV.R of this Ordinance.

A permit, business license or other Village approval is NOT required for a home occupation. However, all home occupations must comply with the aforesaid regulations contained in Section IV.R of the Zoning Ordinance. The regulations are as follows:

In all Residence Districts and for all residential uses in non-residential districts, any customary home occupation shall be permitted provided that:

- 1. It is conducted entirely within the dwelling by a member of the family residing in the dwelling and when such home occupation is incidental and secondary to the use of the dwelling for dwelling purposes.*
- 2. It is not conducted from a detached or attached accessory building or require internal or external alteration, or involve construction features or use of equipment not customary, either as to its use or size, in a dwelling (except one copying machine and one FAX machine shall be allowed), and the entrance to the space devoted to such occupation shall be from within the dwelling and not more than one-fourth of the floor area of a story including also a cellar of the dwelling is devoted to such home occupation.*
- 3. There is no display or activity that will indicate from the exterior of the dwelling that it is being used in whole or in part for any use other than a dwelling.*
- 4. Only a member of the family residing on the premises, plus only one additional person, whether or not a member of such family conducts it.*
- 5. No mechanical equipment (except as provided above and except any personal computer) is used, except such as is customarily used for purely domestic or household purposes.*
- 6. No stock in trade is kept or sold including also such as are made on the premises, or services rendered on the premises that require receipt or delivery of merchandise, goods or equipment by other than U.S. letter carrier mail service or the passenger automobile of the person conducting the home occupation.*
- 7. No home occupation shall be allowed which is of a nature that will necessitate customers and/or personal deliveries to come to the dwelling either for goods, services and/or the business product (either goods or written products), except home day care as regulated herein.*
- 8. A home occupation conducted by a professional person shall be only for consultation or performance of religious rites, but not for the general practice of the professional.*
- 9. Teaching of musical instruments and dancing shall be conducted only in a single-family detached dwelling and then to not more than two pupils at one time, and academic or religious instruction may be given to not more than six pupils at one time in a single-family detached dwelling, not more than one pupil at one time in any other type dwelling unit.*

10. Day care centers, subject to site plan review and the following provisions:

- a. That no more than six (6) children are permitted, including the children of the home day care operator aged 16 or under.*
- b. That the type and ages of children cared for and the provision of service minimally conforms to the current limitations and requirements of the Illinois Department of Children and Family Services and other applicable law for this use.*
- c. That outside activity is permitted for this use. The outside activity area shall be fenced, said fence to be otherwise in compliance with Village zoning requirements, or if not fenced, then adult (18 or older) supervision is required at all times.*
- d. That this use is permitted in single family detached dwellings only and not in multi-family units such as condominiums or townhomes.*
- e. That the hours of operation shall be between 7:00 a.m. and 6:00 p.m.*
- f. Unless otherwise specifically provided in this subparagraph 10, all other requirements related to home occupations shall apply to this use.*